

Table of Contents

Module 1: Gathering and Managing Data	
Collecting Informal Data	5
Using Mailing Labels	6
Creating Mailboxes	7
Using Do/Done Folders	8
Using Student Contracts	9
Module 2: Assigning Jobs and Organizing the Classroom	
Why Assign Jobs?	11
Creating a Job Chart	12
Teaching Expectations	14
Organizing the Classroom	16
Module 3: Grouping for Instruction	
Research on Grouping	17
Grouping Practices and Patterns	18
Flexible Grouping	20
Group Size	21
Module 4: Creating Routines and Rotation Charts	
Adjusting Daily Schedules	22
Creating a Rotation Chart	24
Setting up a Business Center	26
Allowing Activity Choices	27
Module 5: Facilitating Collaborative/Independent Practice	
Grading Collaborative Activities	28
Choosing Collaborative and Independent Activities	29
Organizing Materials	32
Training Collaborative Procedures	33
Module 6: Changing Instruction and Behavior	
Differentiating Instructional Pacing	34
Delivering High Quality Instruction	35
Managing Instructional Time	37
Facilitating Efficient Transitions	38
Encouraging Self-Regulation	39
Monitoring Implementation	40